MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE

Spring Meeting 1997

Charlottesville, Virginia

OMNI HOTEL

MAY 1-3, 1997

On the Cover: Digital Center Assistant Jonny McPherson working at the Kontron 3012 digital camera in the University of Virginia Library's Special Collections Department preparing images of historical documents. Photo by Digital Archivist Vienna Wilson.

TRADITIONS

&

TRENDS

MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE

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OMNI HOTEL

MAY 1-3, 1997

Welcome to Charlottesville!

On behalf of the Program and Local Arrangements Committees we welcome you to the MARAC Spring 1997 meeting in Charlottesville. We hope you will enjoy your stay at the Omni Hotel and the opportunity to explore the downtown area as well as the Grounds of the University of Virginia. Consider a trip to the Blue Ridge Mountains before you leave—they're lovely this time of year!

The diverse program, entitled Traditions and Trends, will focus on developments in traditional areas of archival administration, such as climate control, genealogy, records management, and security. Recent technological trends for treating archival information, such as digital reformatting of photographs, use of the World Wide Web, and the pros and cons of digitizing and microfilming, will also be explored. Participants will have the opportunity to visit three of the University of Virginia's digital centers on Friday afternoon.

The plenary speaker, American historian Edward L. Ayers, will discuss a current research project for which he has digitized and made available on the Internet the local history documentation he has unearthed. The luncheon speaker, architectural historian Richard Wilson, will discuss and illustrate with slides the design and building of Thomas Jefferson's Academical Village, the time-honored original buildings at the University of Virginia.

On Friday evening you're invited to the University for tours and a reception. You may take a guided tour of the gardens behind the Pavilions, the original faculty homes, or you may visit with Terry Belanger and learn about the Books Arts Press in Alderman Library. At six o'clock join us for the reception in the MacGregor Room of the library. The Special Collections' Digital Center will be open for viewing, and an exhibit of rare materials on natural history will be on display. Buses will be running to and from the Omni from 5:00 until around 8:00 p.m.

Charlottesville has an abundance of very fine restaurants, a great number of them within easy walking distance of the Omni Hotel. Whatever your budget, you will be able to treat yourself to delicious meals this weekend. The downtown mall also offers many shopping opportunities, especially for book or antique lovers.

We're glad you came, and we hope you find the conference stimulating and enjoyable.

Edmund Berkeley
Program Committee Chair

Marsha Trimble
Local Arrangements Chair

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ACKNOWLEDGMENTS

Local Arrangements offers special thanks to:

Alderman Library's Special Collections department for holding the reception.

Steve Arensberg for expert design assistance for the printed program.

Bailey Printing for prompt, friendly service.

Linda Banton at Blue Ridge ESOP Associates, Inc. for cheerfully answering many phone calls concerning hotel reservations!

Russell W. Fenn for the Paradox expertise he provided for the registration database, and Christopher Gwaltney for data entry.

Festive Fare for fine food and professional service.

Mary Virginia Jomes for her extraordinary generosity in providing lunch for the exhibitors.

Kent Olson for his nearly flawless editing skill, as well as for the thousand other ways he helped keep the LAC Chair on track.

The University of Virginia Health Sciences and Law Libraries for sharing the costs of the program mailing, and for providing staff assistance.

Vienna Wilson for photographic expertise.

COMMITTEE MEMBERS

Local Arrangements Committee:

Virginia Dunn
Lucious Edwards
Jay Gaidmore
Beth Harris
John Jacob
Mary Virginia Jones
Tamara Kennelly
Joan Echtenkamp Klein
Jodi Koste
Linda Miller
Eileen Parris
Laura Parrish
Mike Plunkett
Doug Rodman
Lee Shepard
Laura Katz Smith
Ann Southwell

Program Committee:

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Rebecca Ebert
Leonora Gidlund
Jennie Guilbaud
Lisa Mangiafico
Mary Mannix
Kristi Mashon
David Ment
Lisha Penn
Nancy Perlman
Betsy Pittman
Sarah Polirer
Ruth Simmons
Sara Stone
Janis Wiggins

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Library of Virginia
National Micrographics Systems, Inc.
Preservation Consultation
Re:discovery Software, Inc.
University Products, Inc.

MARAC offers special thanks to the following contributors:

Conservation Resources International and **University Products** for their generous contributions to the Friday evening reception.

Atlantic Protective Pouches, Conservation Resources International, G. M. Wylie Company, Hollinger Corporation, IMR Limited, University Press of Virginia, University Products, University Publications, and **Virginia Historical Society** for contributing books, gift certificates, and samples for the door prize drawings.

THURSDAY, May 1

REGISTRATION — **Lobby Area**

8:00 AM - 6:00 PM

WORKSHOP COFFEE BREAKS — **Prefunction Area**

10:15 AM and 3:15 PM

WORKSHOPS

W1 APPRAISAL, ARRANGEMENT, AND DESCRIPTION

8:30 - 5:00 — **Ashlawn-Highlands**

The morning session of this workshop will introduce general appraisal concepts and guidelines archivists can use to determine the historical and research values of institutional records, or personal papers and manuscripts. Discussions will focus on appraising textual, non-textual, and electronic records; issues and problems that affect the appraisal process; how the process relates to institutional goals and policies; and how appraisal can promote improved arrangement and description practices. The afternoon session will focus on processing archival collections. An overview of the techniques and procedures for arrangement and description will be provided, with emphasis on case studies as well as questions and examples from participants.

Instructors: Larry Baume, Senior Appraisal Archivist, National Archives; Marisa Keller, Museum Archives, Corcoran Gallery of Art.

W2 ORAL HISTORY: A WORKSHOP FOR THE BEGINNER

8:30 - 5:00 — **Clark**

This workshop is designed to help the novice organize an oral history project from conception to finished product and will be geared to participants' needs as much as possible. Issues covered will include organization, creation and use of advisory boards, interviewing techniques, equipment, transcriptions, editing, processing the collection, publicity, and uses of the interviews, such as publications, exhibits, and theatrical productions.

Instructor: Mame Warren, Director of Special Communications Projects, Washington & Lee University.

W3 RECORDS MANAGEMENT FOR SMALL SHOPS

8:30- 5:00 **Lewis**

This training session on records management will be aimed chiefly at college and university archivists who must also deal with records management.

Instructor: Jan Blodgett, Wake Forest University; Michael Miller, Records Management Program, National Archives.

W4 SEARCHING TECHNIQUES ONLINE

8:30 - 12:00 **Alderman Computer Classroom**

This workshop will give participants an introduction to RLIN, First Search, and other online databases, as well as to searching techniques useful to archivists. It will be conducted in a computer lab in Alderman Library at the University of Virginia so all attending will gain hands-on experience. Enrollment limited to 16.

Instructor: Jack Robertson, Director of the Fiske Kimball Fine Arts Library, University of Virginia.

W5 INTRODUCTION TO ENCODED ARCHIVAL DESCRIPTION

1:30 - 5:00 **Alderman Computer Classroom**

This will be a hands-on workshop designed for those with little or no EAD experience. Participants will examine briefly how finding aids are disseminated over the Internet via Gopher, Hypertext Mark-up Language (HTML), and Standard Generalized Mark-up Language (SGML); gain a basic familiarity with SGML-authoring software (pending availability); explore the structure of finding aids and how that structure is represented in the EAD document-type definition; learn how to access EAD documentation and advice; and discuss implementation issues and how to assist in developing a community standard for electronic findings aids. Enrollment limited to 16.

Instructors: Janice E. Ruth, Manuscripts Division, and Helena Zinkham, Prints and Photographs Division, Library of Congress.

Thursday, May 1 continued

TOURS

Space may still be available. Please inquire at the registration desk about joining a tour you did not register for in advance.

T1 **Montpelier and Barboursville Vineyards:**

James and Dolley Madison's home in Orange County, Virginia, was bought and expanded by the DuPonts. Marion DuPont Scott, who added the famous steeplechase course, willed the property to the National Trust for Historic Preservation. Following a tour of the eclectic mansion, the group will visit the Barboursville Vineyards and the remains of Governor James Barbour's estate. Barbour was a friend of Thomas Jefferson, who designed the home for him. A tour of the ruins and vineyards, where fourteen wines are produced, will be followed by wine-tasting, and a complimentary glass of wine with cheese and crackers. Tour will leave the Omni at 1:30 p.m. and return around 6:30 p.m.

T2 **Monticello:**

In an event organized exclusively for MARAC, staff researchers at Monticello will meet with tour participants to discuss archival research and how they make use of it in interpretating life on the mountain in Thomas Jefferson's time. Current projects include oral history work with the many descendants of Jefferson's slaves, and excavation and restoration of gardens and outbuildings, including slave quarters. After the discussion participants will be treated to a special guided tour of the house, including the normally off-limits, second-floor Dome Room. Carpool will leave the Omni at 4:00 p.m. and return by about 7:30 p.m.

T3 **Walking Tour of Historic Charlottesville:**

Travel through two centuries of Charlottesville history and architecture on a tour offered by the Albemarle County Historical Society. The court house, the sanitarium, historic churches, and monuments tell the story of the small town associated with three American presidents. Tour will leave the Omni at 3:00 p.m. and last about an hour.

MARAC COMMITTEE MEETINGS

*Please note that the Local Arrangements and Program Committees for Fall '97 and Spring '98 will meet on **Friday** afternoon.*

Meetings Coordinating Committee — **Monticello**
2:00 - 5:00 PM

Membership Development Committee — **Madison**
3:00 - 4:00 PM

Outreach Committee — **Wilson**
3:00 - 5:00 PM

Education Committee — **Montpelier**
3:00 - 5:00 PM

Publications Committee — **Madison**
4:00 - 5:00 PM

Finance Committee — **Madison**
5:00 - 5:30 PM

Steering Committee — **James Monroe**
5:30 - 8:30 PM

HOSPITALITY SUITE — **TBA**
9:00 PM - ???

FRIDAY, May 2

REGISTRATION — **Lobby Area**
7:30 AM - 4:30 PM

EXHIBITS — **Prefunction Area**
8:00 AM - 4:30 PM

CONTINENTAL BREAKFAST — **Prefunction Area**
7:45 - 8:45 AM

STATE CAUCUS MEETINGS — **Location**
8:00 - 8:45 AM

DC	**Salon C**
DE	**Salon C**
MD	**James Monroe**
NJ	**Preston I**
NY	**Lewis & Clark**
PA	**Ashlawn-Highlands**
VA & WV	**Preston II**

PLENARY SESSION — **East Ballroom**
9:00 - 10:00 AM

Welcome	Marsha Trimble, Local Arrangements Chair
Introduction of Speaker	Edmund Berkeley, Program Chair
Address	Edward L. Ayers, Professor of History, University of Virginia

NEW MEMBER ORIENTATION — **Ashlawn**
10:00 - 10:30 AM

COFFEE BREAK — **Prefunction Area**
10:00 - 10:30 AM

CONCURRENT SESSIONS

10:30 - 11:45 AM

Session 1: ADMINISTRATIVE USES OF ARCHIVES

Lewis & Clark

This session seeks to explore the information needs of administrators and the corresponding use of archival records in two institutional settings: a large corporation and a government repository. Both speakers are involved in the accumulation, evaluation, and analysis of data on the administrative uses of archival records. They will describe how the use of archival information by administrators offers important insight into the core element of the archival mission. The moderator will comment on the presentations and offer relevant information about the administrative uses of archival records in a university setting.

Moderator: Jackie Esposito, Pennsylvania State University.
Speakers: Leslie Simon, CIGNA Archives; and John Celardo, National Archives, Northeast Region.

Session 2: GENEALOGY FOR ARCHIVISTS

Ashlawn

Genealogists comprise the largest constituency of many archival institutions, and they have frequently come forward to support archival initiatives and activities. Nonetheless, there is a perception of tension between genealogists and archivists. The speakers will discuss the expectations of the genealogist and the archivist, and how best to meet the needs and goals of both.

Moderator: Conley L. Edwards, State Archivist, Library of Virginia.
Speakers: Connie Potter, Genealogy Staff, National Archives; and Kellee Blake, National Archives, Mid-Atlantic Region.

Session 3: THE WORLD WIDE WEB AND INTELLECTUAL PROPERTY RIGHTS

Salon C

Copyright is a topic which many archivists find overwhelming. This issue is complicated now that institutions' collections are increasingly available on the Web, and researchers are gaining access electronically without archivists' supervision. Therefore, copyright and intellectual property rights are issues we can no longer avoid. Attorney Eric J. Schwartz, an intellectual property specialist formerly with the U.S. Copyright Office, will explain these legal issues, and Edward Gaynor, who has established a Web site at his institution, will discuss issues from that perspective.

Moderator: Margaret Welch, Assistant Librarian, Winterthur Library.
Speakers: Eric J. Schwartz, Special Counsel, Proskauer Rose Goetz & Mendelsohn; Edward Gaynor, Special Collections, University of Virginia Library.

FRIDAY, May 2 continued

CONCURRENT SESSIONS *continued*
10:30 - 11:45 AM

Session 4: FAMILIES DISPLACED BY THE SHENANDOAH NATIONAL PARK
James Monroe

Natural treasure or local tragedy? While we can enjoy and revere the spectacular beauty of the Shenandoah National Park, we must not forget that those mountains were once home for hundreds of families who had farmed there for generations. With the creation of the park, the families were displaced. The speakers will address these issues surrounding the establishment of the SNP.

Moderator: Nancy Martin-Perdue, Scholar-in-Residence in Anthropology, University of Virginia.
Speakers: Charles L. Perdue, Professor of Folklore, University of Virginia; and Karen Michaud, National Park Service.

Session 5: ARCHIVES WEEK: AN ILLUSTRATED DISCUSSION OF WHAT HAS AND CAN BE DONE
Highland

This session is designed as a panel-led discussion with audience participation. The Outreach Committee has collected materials used for Archives Week in the MARAC Region and elsewhere and will make these available as examples for those planning future programs. Members of the committee will lead a discussion of what has and can be done to celebrate Archives Week.

Moderator: Maxine N. Lurie, Chair, MARAC Outreach Committee, and Department of History, Seton Hall University.
Panelists: Rebecca Ebert, Archivist, Handley Library; Leonora Gidlund, Deputy Director, Municipal Archives of the City of New York; and Catherine Keim, Archivist, Rockefeller Archive Center.

LUNCHEON **West Ballroom**
12:00 Noon - 1:30 PM

Introduction of Speaker	Karin Wittenborg, University Librarian, University of Virginia
Address	Richard Guy Wilson, Professor of Architecture, University of Virginia

TOURS OF UNIVERSITY OF VIRGINIA DIGITAL CENTERS

1:45 - 4:30 PM **UVA Grounds**

Meet at the Registration Desk for tour organization and instructions.

The University of Virginia Library has established six digital centers, each concentrating on the work of a particular area or responsibility of the Library. Attendees signing up for these tours will be able to visit three of the centers: the Electronic Text Center in Alderman Library, which combines an on-line archive of thousands of electronic texts (some of which are publicly available) with a library-based center housing hardware and software suitable for the creation and analysis of text; the Digital Media and Music Center in Clemons Library which offers digital access, or the ability to "cut" and "paste" pieces of sound or video, to the Library's collections of music, sound and video; and the Digital Image Center in the Fiske Kimball Fine Arts Library which has created a substantial database of digital images to support humanities teaching and research.

The tour group will leave the Omni at 1:45 p.m. At the University three groups of 10 will spend about 30 minutes at each center, taking no more than a 7-minute walk between centers. Participants may take the bus back to the Omni at the conclusion around 4:30 p.m., or stay at the University where the reception will be held at 6:00 p.m.

FRIDAY, May 2 continued

CONCURRENT SESSIONS
1:45 - 3:00 PM

Session 6: CHANGING PERSPECTIVES ON CLIMATE CONTROL
Lewis & Clark

New research carried out by the Smithsonian Institution Conservation Analytical Laboratory (CAL) questions the absolute temperature and relative humidity standards museums, libraries, and archives try to achieve. The controversy aroused by the research will be discussed by an author of the research, a building engineer, and a conservator, to be followed by the observations of a chemist and questions from the audience. **(Note: This session will continue after the afternoon break.)**

Moderator: Sara Stone, Episcopal High School Archives.
Speakers: Charles S. Tumosa, CAL, Smithsonian Institution; William Lull, Garrison/Lull, Inc.; and Nathan Stolow, Conservation Consultant.
Commentator: Dr. Chandru Shahani, Library of Congress.

Session 7: SMALL SHOPS ONLINE: NUCMC TO THE RESCUE!
James Monroe

Small shops frequently have important collections but no way to keep the research community informed of their holdings. National databases are expensive to join and complicated to use. The Library of Congress has solved this problem with the development of the online version of NUCMC (National Union Catalog of Manuscript Collections). Come and learn how easily the important collections of your small shop can go online.

Moderator: Virginia North, Archivist, Jewish Historical Society of Maryland.
Speakers: Tony Gonzales, NUCMC Team, Library of Congress; and Gary Saretzky, County Archives, Monmouth County, New Jersey.

Session 8: ACCESSIBILITY OF RECORDS
Salon C

This panel will confront the question of when and how the mission of a repository may conflict with the goal of open access to records. In churches, corporations, political organizations, and other institutions, archivists must balance access against institutional goals and obligations in developing general access policies and in resolving particular access problems.

Moderator: David Ment, Teachers College, Columbia University.
Panelists: Dale Patterson, General Commission on Archives and History, United Methodist Church.

Session 9: DIGITIZING PATIENT AND LABORATORY DATA: IMPLICATIONS FOR ARCHIVISTS
Ashlawn-Highland

The first speaker in this session will present a report about ongoing research at the Johns Hopkins University Medical Institutions concerning the challenges created by digitizing scientific data, in this case, patient and laboratory data, for archival reference and research. The issues — conceptual, technical, legal, economical, and ethical — are important ones for archivists, and have application far beyond health sciences records. A records manager responsible for biomedical research data and actively concerned with the complex issues addressed by the Hopkins project will present another perspective.

Moderator: Joan Echtenkamp Klein, Historical Collections, University of Virginia Health Sciences Library.
Speaker: Lisa Mix, Medical Archives, The Johns Hopkins Medical Institutions; and Eleanor Melamed, Director, Office of Human Radiation Experiments, Department of Energy.

COFFEE BREAK **Prefunction Area**
3:00 - 3:30 PM

CONCURRENT SESSIONS
3:30 - 4:45 PM

Session 10: DISASTER PLANNING WORKSHOPS: HOW NOT TO DO THEM
Ashlawn-Highlands

This session will introduce the participants to the pratfalls and windfalls of conducting disaster planning workshops. Topics to be discussed include targeting the audience, marketing, public relations, decisions on what portions of disaster planning, prevention, and recovery should and should not be covered, what presentation materials work and how to use them, and how much time is needed to prepare. This session is based on experience gained by staff members of the Library of Virginia as they prepared for and conducted a series of fourteen workshops on disaster planning across Virginia.

Moderator: Theodore Kuzen, Preservation Librarian, University of Virginia.
Speaker: Glenn Smith, Project Manager for "Building a Defense Against Disaster: Strategies for Protecting Records," Library of Virginia.

FRIDAY, May 2 continued

CONCURRENT SESSIONS *continued*
3:30 - 4:45 PM

Session 11: PRESERVATION: MICROFILM OR DIGITAL?
Salon C

There is a great deal of discussion about preservation methods. Strong supporters for microfilming argue for its known stability and long life that offset its disadvantages. Equally strong advocates of the new digital technology support its ease of access to information. This panel discussion will present and debate each side of this issue.

Moderator: Kristi Mashon, Archivist, Office of Senator Patrick Leahy.
Speakers: Dick Harrington, Assistant Director for Imaging Service, Library of Virginia; and Martha Anderson, Digital Conversion Specialist, Library of Congress.

Session 12: ARCHIVES ON LINE: A SHOWCASE OF PROJECTS IN THE MARAC REGION
James Monroe

See how archives use technology to create, store, preserve, and provide access to institutional records. Explore the impact of local as well as remote users. Archivists from different types of organizations with different resource levels will discuss and demonstrate Internet projects. **Note: This session will run until 5:00 p.m.**

Moderator: Gail McMillan, Head of Special Collections, Virginia Polytechnic Institute and State University.
Panelists: Tamara Kennelly, University Archivist, Virginia Polytechnic Institute and State University; Dale Patterson, Archivist/Records Administrator, United Methodist Church; Albin Wagner, Records Management Bureau Chief, New Jersey Department of State.

MARAC COMMITTEE MEETINGS
5:00 - 6:00 PM

Local Arrangements and Program Committees Fall '97 **Preston I**

Local Arrangements and Program Committees Spring '98 **Preston II**

BUS SERVICE TO AND FROM THE UNIVERSITY OF VIRGINIA GROUNDS
5:00 - 8:00 PM

Buses will be leaving from outside the Omni's Mall Entrance.

UNIVERSITY TOURS

5:00 - 6:30 PM

Space may still be available. Please inquire at the registration desk about joining a tour you did not register for in advance.

T4 **Walking Tour of the University of Virginia Pavilion Gardens:**

Adjacent to the original faculty homes, or pavilions, the gardens were planned for growing food and for relaxing. In the twentieth century they have been recreated in early nineteenth-century style and continue to delight the University community, especially in the spring. A trained guide will conduct this tour and point out design and horticultural highlights. Tour will leave the Omni at 5:00 p.m. and will conclude at around 6:30 p.m. in the vicinity of the reception. (Note: The gardens are always open, so you may also wander through on your own.)

T5 **Tour of the Books Arts Press:**

This institute supporting a variety of programs in the history of the book was begun at Columbia University in 1972 and moved to Alderman Library at the University of Virginia in 1992. The BAP has an impressive collection of printing presses and equipment, as well as twenty thousand books and prints dating from the fifteenth century. Rare Book School, conducted each summer from Alderman, makes heavy use of this vast collection. This short tour will be conducted by BAP founder Terry Belanger. Tour will leave the Omni at 5:00 p.m. and will conclude at approximately 6:30 p.m.

RECEPTION AT ALDERMAN LIBRARY'S SPECIAL COLLECTIONS

~~5:00~~ - ~~6:30~~ PM

6:00 – 7:30

HOSPITALITY SUITE **TBA**

9:00 PM - ???

Saturday, May 3

REGISTRATION **Lobby Area**
7:30 - 11:30 AM

BREAKFAST AND BUSINESS MEETING **East Ballroom**
8:00 - 9:30 AM

CONCURRENT SESSIONS
9:45 - 11:00 AM

Session 13: DOCUMENTING AFRICAN-AMERICANS IN VIRGINIA AND AT THE UNIVERSITY OF VIRGINIA
Lewis & Clark

This session's topics are as follows: "New Directions for *African-American Sources in History and Literature in Virginia*," concerning the updating of the speaker's guide and how it was posted on the Internet; "The Archivist as Historian: Adventures in African-American Research," evaluating, from the researcher's standpoint, various Virginia archival institutions with emphasis on uniqueness, quality, and quantity of material; and "Off the Traveled Path: Undocumented Sources in African-American History and Culture in Virginia" discussing little known sources about all-black towns, churches, and small start-up museums in Virginia counties, such as Nottoway and Prince Edward.

Moderator: Gregg D. Kimball, Assistant Director of Publications, Library of Virginia.
Speakers: Michael F. Plunkett, Director, and Ervin L. Jordan, Jr., Curator of Technical Services, Special Collections, University of Virginia Library; and Lucious Edwards, Jr., University Archivist, Virginia State University.

Session 14: ARCHIVES TO THE PEOPLE: INNOVATIVE APPROACHES TO ARCHIVAL OUTREACH
James Monroe

Two experienced archivists will discuss traditional and innovative approaches to making primary sources available to students, teachers, and researchers.

Moderator: Ruth J. Simmons, Senior Archivist, Rutgers University.
Speakers: Thomas Frusciano, University Archivist, Rutgers University; and Diana Shenk, Head of Historical Collections and Labor Archives, Pennsylvania State University.

Session 15: MOTION MEDIA ARCHIVES: FROM ANALOG MAYBE TO DIGITAL
Ashlawn-Highlands

The speakers will address reference and preservation of motion media in the context of the conference theme, "Traditions and Trends." After first making the case for archival motion media materials (films and videotapes), Lewis will briefly describe the two media in their present analog form and discuss what makes motion media collections different from textual collections. In addition he will address the technological developments that may be moving motion media from analog to digital format. DeArman will discuss the impact of current technology on reference services, and how some technologies can be integrated into the reference service process more easily than others.

Speakers: Alan Lewis, Audiovisual Preservation Expert, and Charles DeArman, Supervisory Librarian, National Archives.

BREAK
11:00 - 11:15 AM

CONCURRENT SESSIONS
11:15 AM - 12:30 PM

Session 16: YERTLE THE TURTLE AND KERMIT THE FROG: TWO ARCHIVES WITH CHARACTER
Ashlawn-Highlands

This session examines similar collections in divergent contexts: the Jim Henson Productions Archives, a corporate archive with primarily an institutional constituency; and the Dr. Seuss Collection, held in an academic repository that serves the scholarly community and the public. Among the issues considered are: purpose, history, administration, policy, practice, as well as problems surrounding trademark, copyright, exhibition loans, and requests for publication.

Moderator: Heather Moore, Special Collections, University of Virginia Library.
Speakers: Karen Falk, Archivist, Jim Henson Productions, Inc.; and Richard H. F. Lindemann, Special Collections, University of California at San Diego.

Session 17: LOOK BEFORE YOU LEAP: REFORMATTING PHOTOGRAPHS DIGITALLY
James Monroe

This session will explore options for reformatting photographs digitally, including the use of scanners and digital cameras, and transmitting the resulting images over networks. Speakers will make distinctions between access and preservation, summarize lessons learned from their own and other pilot projects, including dealing with vendors, scanning from intermediaries, choosing equipment and software, storage requirements, staff and volunteer training, and will discuss some practical applications for digital reformatting projects such as exhibits and other outreach programs.

Moderator: Lisa Mangiafico, Soroptomist International.
Speakers: Barbara Johnson, Executive Director, Historical Society of Frederick County, Maryland; and Steve Puglia, National Archives.

Session 18: SECURITY
Lewis & Clark

A recent series of map-slicings from books in special collections reading rooms reminds archivists of the constant attention that they must give to security. This session will review some of the well-known thefts of our time and address security measures that archivists should institute or maintain in their shops.

Moderator: Kathryn N. Morgan, Special Collections, University of Virginia Library.
Speakers: Jennifer Bryan, Curator of Manuscripts, Maryland Historical Society; and Carolyn Smith, Special Collections, Eisenhower Library, Johns Hopkins University.

TOURS **Location**

1:30 - 5:30 PM

Space may still be available. Please inquire at the registration desk about joining a tour you did not register for in advance.

T6 Museum of American Frontier Culture: CANCELLED

T7 Walking Tour of Historic Charlottesville:
See Thursday description. The Saturday tour begins at 1:30 p.m.

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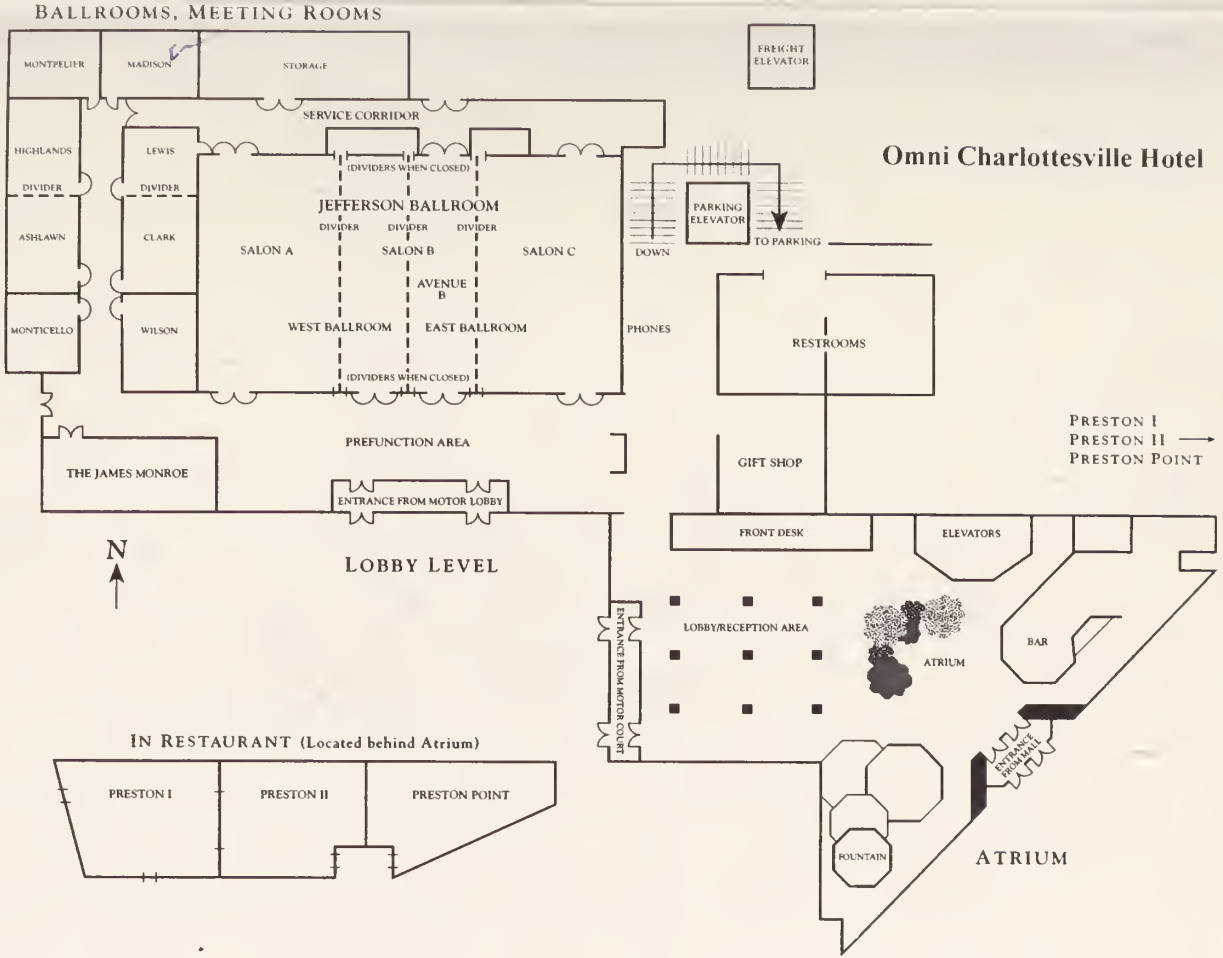
Charlottesville-Albemarle Airport
Route 649
Route 29
Rio Road
Rt 676 (Owensville Rd.)
Garth Rd
Foxfield Race Track
Hydraulic Rd
Route 29
Garth Rd (Rt 601)
29/250 Bypass
Barracks Rd
West to Culpeper
Route 250 (West)
Lake
Emmet St.
Preston Ave.
Rugby Rd
Route 250 Bypass
Meadow Rd
University Ave.
Market St
High St.
Route 29 Bypass
Rotunda
W Main St
Omni
South St
Alderman Library
Jefferson Park Ave.
Route 711
East to Richmond
Route 22
Route 250 (East)
Monticello Ave
Route 29
West to Waynesboro
Interstate 64
Holiday Inn
5th St Ext
Avon St
Route 53
South to Lynchburg
Interstate 64
Interstate 64
Route 29
N
W
E
S
Map not drawn to scale.


BALLROOMS, MEETING ROOMS
MONTPELIER
MADISON
STORAGE
FREIGHT ELEVATOR
SERVICE CORRIDOR
Omni Charlottesville Hotel
HIGHLANDS
DIVIDER
ASHLAWN
MONTICELLO
LEWIS
DIVIDER
CLARK
WILSON
(DIVIDERS WHEN CLOSED)
JEFFERSON BALLROOM
DIVIDER
DIVIDER
DIVIDER
SALON A
SALON B
SALON C
AVENUE B
WEST BALLROOM
EAST BALLROOM
(DIVIDERS WHEN CLOSED)
DOWN
PARKING ELEVATOR
TO PARKING
PHONES
RESTROOMS
PREFUNCTION AREA
THE JAMES MONROE
ENTRANCE FROM MOTOR LOBBY
GIFT SHOP
PRESTON I
PRESTON II
PRESTON POINT
N
LOBBY LEVEL
FRONT DESK
ELEVATORS
ENTRANCE FROM MOTOR COURT
LOBBY/RECEPTION AREA
ATRIUM
BAR
ENTRANCE FROM MALL
IN RESTAURANT (Located behind Atrium)
PRESTON I
PRESTON II
PRESTON POINT
FOUNTAIN
ATRIUM